



PHOTOGRAPHY SESSION INFORMATION

Thank you for choosing Kelly Photo & Design as your photographer! Please look at the following document and review all the details to determine your satisfaction with the expectations for KPD's photography package.

Payment

Half of the payment is due the day of the session. The other half of the payment is due within one week after the session date. You may choose to pay in full the day of the session. I will send an invoice with options on how to pay (methods include: check, cash, Venmo, and Pay Pal).

Timing

Session time is running during travel between locations and outfit changes. And in order to maximize lighting and my time, KPD policy is that the session time begins at the time agreed upon. This means that tardiness impacts total session time, unless it is to my fault. There is a \$25 fee for cancelling and a \$10 fee for rescheduling within 48 hours, unless it is weather related.

COVID Update: If any of the clients have symptoms or have been tested, cancellation and rescheduling is free.

Edits

You will receive your full-resolution digital album of edited photos within two weeks after the date. I use Google Drive to transfer the photos to my clients. You may request a flash drive (\$10 charge) in advance if you prefer that over a cloud format. You will have access to the Google folder for three months. The raw files will be deleted after three months, meaning you will have that much time to request any edit changes. I will keep the edited photos on my hard drive for one calendar year, but I encourage you to download all the files onto your own hard drive as soon as possible. Please contact me for technical difficulties.

I can rush edit for a \$10-20 charge depending on how soon. If you are interested in further editing, I can do teeth whitening, touch-ups, sharpened eyes, wrinkle-smoothing, and endless options for \$2/photo.

Printing

You have full printing and posting rights after you pay the full investment. I do offer high quality, hassle-free printing services, including photo books, prints, holiday cards, and more.

Social Media

I would be appreciative if you tag Kelly Photo & Design in any social media posts. Please also let me know if you are not comfortable with me posting any of your photos on my social media.

- Facebook: [Kelly Photo & Design](#) (follow me!)
- Instagram: [@kellyphotoanddesign](#) (follow me!)

Word of Mouth

Please pass my services along to friends and family! You receive a free 8x10 print for every client that hires me who mentions your name. Later on, I will email you with options to write a review which is very helpful for my business. Thank you in advance!



COVID-19 Guide

I wear a mask at all sessions to protect myself and clients. If any spectators are attending the session, please have them wear a mask. I understand that my direct clients need to smile pretty and won't have masks. Please do your part to be safe before sessions and let me know as soon as possible if you may have been exposed to the virus. Check your temperatures and symptoms before attending any session.

To ensure my safety, I offer free cancellation and rescheduling if you have symptoms, have been tested, or have been deemed a positive case. If you find out after the session that you might have been positive at the time of the session, let me know as soon as possible! I will communicate as such as well.

